

SEA MILLS PRIMARY SCHOOL GOVERNING BODY

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Please forward any matters relating to the forthcoming meeting to: THE CLERK TO THE GOVERNORS – Jayne Roberts

FULL GOVERNING BODY MEETING Held in school on Wednesday 13th July 2022 at 6.00pm **MINUTES**

PRESENT:

The meeting was noted to be quorate

Sian Randall (Head) John Vasey, Kath Goodgame, Jennifer Winfield, Michael Powell, Teresa Lloyd, Emma Stafford and Michelle Taylor.

ITEM	MINUTE	ACTION
	<p>For Declaration</p> <ul style="list-style-type: none">• Welcome and apologies for absence. <p>JW welcomed everyone to the meeting.</p> <p>Attendance/Business & Pecuniary Interests Register</p> <p>Governors were reminded of their responsibility to declare interests. Governors were also reminded to confirm that nothing had occurred since the last meeting that would impact negatively on a Disclosure & Barring Service (DBS) check. <i>Register signed by all governors.</i></p> <p>For Approval</p> <ul style="list-style-type: none">• Minutes of previous FGB: <p>The minutes were approved as a correct record by governors.</p> <p>Carried forward matters/matters arising:</p> <ul style="list-style-type: none">• Recommendations from committees that require full Governor Body – Action - SR and JW to sign off budget – <i>budget signed as a true record.</i> <p><u>Actions from previous minutes:</u></p> <p><i>Action – JR to contact GDS to enquire about any governors available. JR has been in touch with the GDS and put forward a requirement for new governors.</i></p> <p>Instrument of Governance and Governing Body membership update:</p> <p><i>Action - JR to register with Bristol Uni in order to advertise for new governors</i></p> <p><i>Action - MT to look into advertising on the UoB staff parent/carers network.</i></p> <p><i>Action – JW to tweak form for recruiting new governors – looking for representation in the BAME community.</i></p>	

	<p>For Discussion</p> <ul style="list-style-type: none"> • <u>Head teachers report</u> <p>SR spoke about the report in detail:</p> <p>Pupil movement:</p> <p>During this year so far we have had the following pupil movement:</p> <ul style="list-style-type: none"> • In – 27 (inc Nursery) • Out – 8 (inc Nursery) <p>Validated Data Summer 2022:</p> <p>EYFS – Good Level of Development (GLD) 72.4%</p> <p>KS1 - Phonics – 77% - pass mark not dropped and no consideration for the pandemic – national average at this time is unknown.</p> <p>KS1 – (Expected +)</p> <ul style="list-style-type: none"> • Reading 77.7% • Writing 70.3% • Maths 81.4% • RWM 76.4% <p>KS1 – (Greater Depth)</p> <ul style="list-style-type: none"> • Reading 11% • Writing 0% • Maths 14.8% <p>KS2 – (Expected +)</p> <ul style="list-style-type: none"> • Reading 70.3% (GPS 77.7%) • Writing 81% • Maths 62.9% • RWM 59.2% <p>KS2 – (Greater Depth)</p> <ul style="list-style-type: none"> • Reading 29.6% (GPS 29.6%) • Writing 22% • Maths 25.9% <p>No national average – last years' national average in line with results.</p> <p><i>Governor asked about results and what have staff done to get the results. SR replied that staff have worked extremely hard with good teaching and step-by-step lessons. They have been using CPD training which included DELTA, pedagogy in teaching and learning with constant dripping and scaffolding.</i></p> <p><i>Governor asked about children that had not reached the expected level. SR replied that although they did not reached expected level they had made progress. There are still gaps but they are not as big as previous.</i></p> <p>Action – JR to include Data Pack as an appendix.</p>	
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	<p>Attendance:</p> <p>The data shows that attendance is inline compared to last year. The difference between Pupil Premium, SEND and their peers has decreased. Attendance is below national average and continues to be a concern. The SIO has worked with the attendance team to clarify action and targets. We are referring to: School Attendance May 2022, Guidance and Improving Attendance: Good practise for schools June 2022 and Working together to improve school attendance May 2022 (stat from Sept 2022). Our attendance team also attend all attendance LA run workshops and meetings.</p> <p>The attendance is still a concern since the pandemic at 93.9%. 1 x fine per child per adult has now come into force for those children who do not attend school. An attendance action plan summarises the focus for this year.</p> <p>Exclusions this year:</p> <p>A PEX was held on the 7th April in regards to a pupil who was involved with continuous bullying and racist behaviour. The head teacher and 3 governors attended the meeting. The parents and LA did not show up for the meeting. The governors questioned the head teacher and the PEX was upheld and agreed by the governors.</p> <p>Children in Care Report:</p> <p>We currently have two looked after children and two more are confirmed to be joining school in September, with a further three possible children in the future. Training for relevant staff will be given and the children will be supported with their transitions.</p> <p><i>Governors asked SR to send on their thanks to KB for another well-presented report.</i></p> <p>Steps Attainment Summary:</p> <p>Some important information to come from the report is as follows:</p> <p>Year 3:</p> <ul style="list-style-type: none"> • Reading – 70% ARE • Writing 60% ARE (lower than we would have liked) • Maths 76.6% ARE <p>Year 4:</p> <ul style="list-style-type: none"> • Reading – 75.8% ARE • Writing – 69% ARE • Maths 65.5% ARE <p>Year 5:</p> <ul style="list-style-type: none"> • Reading – 57% ARE • Writing – 53% ARE • Maths – 75% ARE <p><i>Governor requested that EAL or BAME be included on the next report.</i></p>	
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	<p>Governor also requested that as a governing body we would support the year 5 cohort coming up into year 6.</p> <p>Full breakdown of data to be discussed in the next FGB on 8th September 2022.</p> <p><u>Policies :</u></p> <ul style="list-style-type: none"> • Charging and remissions policy – Ratified • Draft Governors Expenses Policy – Ratified • ECT Policy – Ratified • Equalities Policy – Ratified • EYFS Policy - Ratified 	
	<p>For Noting</p> <ul style="list-style-type: none"> • Correspondence: There were no correspondence to consider • Useful Docs for Ofsted prep: Documents on Gov Hub for all governors to have a look at. • Directors Briefing: JV spoke about the white paper and fed back to governors. • Check signing of annual declaration of governors: Pinned in governor Hub (all governors have now signed it) • Feedback from Governor Visits including Named/Link Governor reports: John Vasey met with Howard Davies – re: athletes and Claire Galea met with Nick Johnston – re: Mathematicians. Both governors fed back to the rest of the governors on their visits. • Feedback from training and training suggestions: None • Partnership working and Ofsted, Local Authority (LA) and Department for Education (DfE) updates - None • Significant dates including future meetings - as listed below. • AOB: John Vasey to take on the role of the authors' link governor and Kath Goodgame to take on the role of the musicians' governor. <p>Meeting ended at 8.15pm</p>	

Minutes agreed by the Governing Body and signed by the Chair of Governors:

SIGNED:

DATE: 13th July 2022

Significant dates for 2022/2023

Resources Committee Meetings 2021/22

- Term 1 – Wednesday 5th Oct 2022
- Term 2– Wednesday 23rd Nov 2022
- Term 3 – Wednesday 25th Jan 2023
- Term 4 – Wednesday 15th Mar 2023
- Term 5 – Monday 3rd Apr 2023
- Term 6 – Wednesday 5th July 2023

Standards Committee Meetings 2021/22

- Term 1 – Wednesday 28th Sept 2022
- Term 2– Wednesday 16th Nov 2022
- Term 3 – Wednesday 18th Jan 2023
- Term 4 – Wednesday 8th Mar 2023
- Term 5 – Wednesday 26th Apr 2023
- Term 6 – Wednesday 28th June 2023

Full Governing Body Meeting Dates 2021/22

- Term 1 – Wednesday 19th Oct 2022
- Term 2– Wednesday 7th Dec 2022
- Term 3 – Wednesday 8th Feb 2023 (Full Governors Day)
- Term 4 – Wednesday 29th Mar 2023
- Term 5 – Wednesday 17th May 2023
- Term 6 – Wednesday 19th July 2023

Ofsted Preparation

- Term 1 – Wednesday 7th Sept 2022