

Dear Families,

Thank you for being patient with us while we reviewed the latest government guidance regarding the full reopening of schools on Monday 8th March. We are delighted to be able to welcome all children back to school – we have really missed you! This has been produced in line with the latest Government guidance and Health and Safety Legislation.

Below I have broken down our reopening plan in as much detail as possible to help parents and children understand what changes there are (if any) to routines since September – **we have tried to keep any changes to a minimum.**

We realise this will be a lot to digest so to help further we will be re-editing our YouTube video and we will send you the link to this in the next few days. We hope this video will help you understand and see the information below in practical terms.

PLEASE READ: Re-opening Plan and Information

- School uniform- **All** children will be expected to wear school uniform, this should be washed at least once a week.
- Breakfast Club and After School Club – Will NOT be offered until after Easter to prevent mixing between bubbles.
- Face coverings are to be worn by all **parents and, if possible, by children** during drop off and collection on school site unless you have a diagnosed medical condition.
- Children will not be asked to wear face coverings in school.
- Everyone must use the **one-way** floor markings to keep a safe distance from each other.
- Parents are to leave school site **immediately** and not to linger to chat or meet others after drop off. Please do not linger by gates and exits.
- Children are not to play with any school equipment before or after school and are to wait next to parents. They are **not** to run around the school site as they will be crossing paths with other children/families from different bubbles. If this is difficult, please wait **off site**.
- Children are **NOT** allowed on the trim trails before and after school
- Please do not sit or place bags on the picnic benches.
- Please be aware you may be **asked or reminded** to adhere to these health and safety measures for everyone's safety if you are not following them. Repeated disregard for these safety measures may result in a school site ban; we definitely do not want to do this but the safety of our community is paramount.
- We realise that drop offs may be a bit of a juggle for families with multiple siblings so please use common sense on drop offs e.g. drop one sibling off near the end of a drop off slot and the other at the beginning – there will be no late marks in registers before 9.15am.
- **DO NOT** stand directly in front of outdoor classroom doors and always maintain a 2m distance from school adults and other children.

Staggered Start Times to avoid overcrowding:

School gates will **NOT** be open before 8.45am and **NO** children should arrive before this time. If queueing, please keep 2m apart from other family groups.

Late arrivals will need to push the buzzers and use the same entrances as directed below.

Gates to the car park **will** be closed (for vehicles) at 8.45am until 9.15am – **NO CARS TO ARRIVE INTO THE CAR PARK BETWEEN THESE TIMES.**

Please also do not drive directly to school gates or down past the church – it is dangerous as there are unaccompanied children crossing.

8.45AM

Year 5: through car park gate (office staff will unlock gate on the buzzer) children are to enter classroom immediately through outside classroom door.

Reception: through main entrance enter Reception immediately through side gate

Year 2: through main entrance, children are to enter classroom immediately through the middle main playground doors

Year 3: through main entrance, children are to enter classroom immediately through their outside classroom door

8.55am

Year 6: through car park gate (office staff to unlock gate on buzzer) children are to enter classroom immediately through outside classroom door

Year 1: through main entrance walk around to the top playground doors where they will be met by an adult to direct them in

Year 4: through main entrance down into the playground and in through the middle doors into class immediately

9.00am

3 year old Nursery: through main entrance, enter straight down through bike-shed gate and into Nursery

2 year old Nursery: through main gate, walk up the ramp to the side gate into 2 year old outside area and into the 2 year old nursery

Staggered Finish Time

Gates to the car park **must** be closed at 3.00pm until 3.15am – **NO CARS ARE TO LEAVE/ ARRIVE BETWEEN THESE TIMES!**

Late collections will need to push the buzzer and collect children from their entrance door points e.g. Year 1 top playground door see above.

Please wait for siblings off school premises. Older children are **not** to collect siblings from classrooms or exit doors.

Walk home permissions will only be granted for Year 5 and Year 6 children (any new permissions must be given in writing using the walk home slips which can be found here: www.seamillsprimary.org.uk/newsletters-letters/)

Everyone must use the floor marking to keep a safe distance from each other. Adults are to leave school site immediately and not to linger or arrive before these times.

3.00 pm

Reception: exit through the side gate

3 year old Nursery: exit through the bike shed gate

Year 3: exit through classroom door and through main gate entrance

2 year old Nursery: exit through the side 2 year old gate and through main entrance

Year 2: exit through the middle playground doors and through main gate

Year 5: exit through outside classroom door and through car park gate (Office staff to unlock gate on buzzer)

3.15pm

Year 6: exit through outside classroom door and through the car park gate (Office staff will unlock gate on buzzer)

Year 4: exit through their external classroom door and then via the main gate

Year 1: exit through the_top playground door and then via the main gate

Office:

The office will not be open for non-urgent queries

Email: sea.mills.p@bristol-schools.uk is to be used for any school communication or via telephone on: 0117 9030088

All payments for school dinners, After School Club and trips **must be** made via school gateway (see the guidance attached on how to use the school gateway app).

Meetings with Family support, support staff, teachers, members of SLT, Deputy or the Head Teacher **will be by appointment only**. To make an appointment please contact the office using the methods above.

Staggered Break Time

The playground will be divided into 3 sections which will be rotated on a weekly basis to ensure children get to use the full playground space.

Each class will have their own boxed set of playground equipment which they will be responsible for looking after.

Staggered Lunch Times

The lunch hall is divided into 2 sections and lunch times will be staggered for children to allow time to eat and time to play. All tables will be wiped down after each seating and the windows and doors in the hall will remain open to allow for air flow. **Please can packed lunches be as child accessible as possible e.g. easily opened packets.**

Bubbles:

- Each class will operate as a bubble and social distancing is not required whilst children are in their bubbles.
- Teachers and Children will have their own set of basic stationery equipment when possible (pencils, glue sticks etc) when this is not possible equipment will be wiped after use.
- Teachers and supporting adults will aim to maintain at least 1m distance from children and will try not to have contact face to face.
- For older children there will be minimal movement around the classroom space and internal areas of the school.
- A one-way system is in place for internal movement around school.
- Children are to access toilets via external doors and are to be sent 1 at a time. Year 1, Year 5 and 6 will use the top toilets, Year 3 and 4 will use the bottom toilets, Year 2 will use the middle corridor toilets and Reception will use the EYFS toilets. Disabled toilets will be used only for nappy changing and will remain locked.
- Tutoring and intervention – children will be taken for tutoring/interventions (specialist teaching) in mixed groups however they will socially distance and wash hands before and after groups.
- Tables will be set up in front facing rows from Y2 – Y6.
- Children are not to touch staff and their peers where possible; for children with additional needs and young children this may not be feasible.

- Children should not bring anything from home other than their packed lunch, snack, water bottles, book bags and PE kits (spare PE kit will not be provided).

Increased Hygiene

- Children will be encouraged to regularly wash their hands (for at least 20 seconds) and specifically before and after breaks.
- Children must use hand sanitizer regularly (each classroom has a sanitizer unit).
- Each classroom will be equipped with a lidded swing bin, wipes, bucket, clothes, cleaning fluid, aprons and gloves.

Managing a suspected/ confirmed case (NHS Test and Trace)

- A child/adult with symptoms will be isolated but supervised in the **purple** room until they can be collected

Extra-curricular clubs:

Will not be offered until after Easter.

Attendance:

Attendance is mandatory for all children and all children are expected to be in school. The attendance team will be monitoring children's attendance and supporting families to achieve full attendance. Prompt arrival at school is also very important to ensure learning can start effectively on time.

We understand that this information will be a lot to take in so please ensure you revisit it over the coming weeks to ensure a smooth restart for all children. All this information is also posted on our school website: <http://seamillsprimary.org.uk/>.

We are really looking forward to having all our children back. It has been an incredibly stressful and difficult time for everyone and I am again deeply humbled by how we have **all** worked together to help each other.

As a school community I believe we have achieved the virtual impossible and gone above and beyond the call of duty. We have provided: daily online learning, daily live lessons, 1:1 reading sessions, online LSA guided interventions, recorded sessions and guides on You Tube Channel to name but a few. As well as providing: food boxes, food vouchers, laptops, sourced white goods, hoovers for families whose appliances have broken, given emotional and bereavement support, kept in regular contact with everyone via email, phone calls, zoom meetings, photographs and whilst still provided education for key worker and vulnerable children throughout lock down. I applaud everyone's doggedly determined hard work!

We have missed you all and we cannot wait to see you all on March 8th!

Best Wishes

Mrs Randall and the Sea Mills Staff