SEA MILLS PRIMARY SCHOOL

STANDARDS COMMITTEE
TERMS OF REFERENCE

MEMBERSHIP: As determined and appointed by the full Governing Body

QUORUM: 3 Governors

MEETINGS: 6 times a year – plus as required using the Terms of Reference as a guide to Agenda setting

The Clerk and/or Chair to the Committee will be responsible for arranging the meetings, taking notes, typing up and distributing draft Minutes and chasing actions.

The Committee to have the power to make its own decisions without referral to the full Governing Body, except where specified below or where the subject matter requires full Governing Body consideration by law.

RESPONSIBILITIES

In conjunction with the Headteacher the Committee will have the following responsibilities:

1   Monitor and evaluate the effectiveness of the curriculum provision in raising standards and ensure it adheres to the National Curriculum

2   Ensure that robust data tracking tools are in place for all year groups and evaluate the use of data analysis and tracking systems on outcomes

3   Monitor and evaluate RAISEonline data, Assessment for Learning (AfL) and the quality of learning and pupil progress by curriculum areas, year groups, gender and other criteria eg Black and minority ethnic (BME), children in care (CiC), gifted and talented (G&T), children with special educational needs (SEN), children with additional educational needs (AEN), children eligible for free school meals (FSM), young carers (YC), children with English as an additional language (EAL), and where appropriate, ensure the school sets realistic but ambitious pupil performance targets by 31 December each year

4   Monitor and evaluate the effectiveness of leadership and management in driving and securing improvement

5   Review, approve and monitor the implementation of the school's SEN Policy

6   Review, approve and monitor the implementation of the school's agreed syllabus for religious education (RE) and the daily act of collective worship

7   Monitor and evaluate the effectiveness of the school's provision for developing pupils' knowledge and understanding of the world of work and developing skills and personal qualities which will contribute to their economic well-being

8   Review, approve and monitor the implementation of the school's Sex & Relationships Education Policy

9   Review, approve and monitor the implementation of the school's learning and teaching policies

10   Review September admissions and number on roll including transfers in/out

11   Ensure the Governing Body is represented at School Improvement Adviser discussions and resulting reports are presented, discussed and acted upon by the Governing Body

12   Identify and celebrate pupil achievements

13   Monitor and evaluate safeguarding, care guidance and pupil support procedures particularly in relation to vulnerable children including children with special educational needs (SEN), children in care (CiC), young carers (YC) and Black and minority ethnic (BME) pupils

14   Monitor and evaluate pupil attendance including setting targets by 31 December each year

15   Monitor and evaluate pupil punctuality including strategies to promote and support good timekeeping

16   Monitor and evaluate the effectiveness of the school's partnership links with other providers, organisations and services to promote learning and well-being

17   Monitor and evaluate the quality of the school's provision for pupils' spiritual, moral, social and cultural development

18   Monitor and evaluate the effectiveness with which the school encourages pupils to adopt healthy lifestyles

19   Review and monitor racial/homophobic and bullying incidents and the effectiveness with which the school promotes equal opportunity and tackles discrimination

20   Review, approve and monitor the implementation of the school's Behaviour Policy including a reward and sanction system

21   Monitor and evaluate exclusions by age, gender, ethnicity, whether the pupil has a statement of SEN, is being assessed for a statement, or is on School Action or School Action Plus and whether in Local Authority (LA) care

22   Monitor and evaluate the effectiveness with which the school promotes community cohesion and develops pupils' understanding of their own culture and those of others locally, regionally and nationally; and the extent to which pupils take on responsibilities and play a part in the school and wider community

23   Review, approve and monitor the implementation of the school's child protection, safeguarding and pupil related policies